

Silicon Valley Fireflies
Articles of Organization

These Articles of Organization will serve as the Bylaws of the Organization.

Effective Date October 27, 2012.

Amended Date August 10, 2015

Article I. Name, Location and Purpose

Section 1.1 Name

The name of this Organization is *Silicon Valley Fireflies*.

Section 1.2 Location

The principle location of this Organization is San Jose, Santa Clara County, California, USA, or where the Members designate from time to time. Official correspondence from the ISGB shall be received by the President.

Section 1.3 Purpose

The *Silicon Valley Fireflies* are organized to specifically accomplish the following objectives:

1.3.1

To preserve traditions of the art of glass beadmaking and glassworking techniques.

1.3.2

To promote educational initiatives on the art of glass beadmaking and glassworking techniques.

1.3.3

To promote the appreciation and art of glass beadmaking and glassworking techniques to the general public.

Article II. Membership, Dues, Meetings, Communications

Section 2.1 Membership

Membership to the SVF will be open on a non-discriminatory basis to all individuals who are interested in supporting glass beadmaking and glassworking techniques, who pay dues at the rates established by the Members, and who abide by the rules and regulations of the Organization. Membership is not limited by race, color, creed, gender, religious affiliation, national origin or sexual orientation.

2.1.1 Levels of Membership

Levels of Membership shall be established by vote of the Members and shall be reviewed from time to time.

2.1.2 Eligibility for Office

Any Member seeking election as an Officer of the Organization must meet the following requirements:

- ❖ 18 years of age or older
- ❖ Dues are paid
- ❖ Member in good standing of ISGB
- ❖ No impediments exist to their fulfillment of the duties set forth in the By Laws of the Organization.

Section 2.2 Dues

Dues shall be established by the Members and shall be reviewed and/or revised from time to time.

2.2.1 Annual dues

Annual dues are \$10.00, payable in either lump sum or \$5.00 per meeting until paid in full, and will be due by January 31 each year.

Regardless of meeting attendance and payment schedule, the full yearly dues must be paid by the last meeting of the year to be a member in good standing.

2.2.2 Meeting dues

Dues for each meeting attended are \$5.00. Prospective new members may attend one (non-special event) meeting at no cost.

2.2.3 Special Events

For special events such as guest instructor classes or demos, dues will be paid by attending members on a per-event basis. Non-members (those who have not paid annual dues) will be allowed to attend special events provided they pay a \$5 cover charge

Section 2.3 Meetings

Meeting times and places shall be established at the Officer Meetings (see 2.3.3) and shall be updated regularly on the SV Fireflies website and Facebook websites (see Officer responsibilities below) .

2.3.1 Meetings times

Meetings will be held once every month on days that do not coincide with meeting days of the NorCal ISGB chapter, allowing members the opportunity to attend both meetings.

2.3.2 Meeting locations

Meetings will rotate among the Bay Area Glass Institute in San Jose, Graceful Customs Studio in Gilroy, Kiss My Glass in Santa Cruz, and other members' home studios as is convenient. Locations will be determined by the Board of Directors. Meeting information will be updated as information is known and posted on the SV Fireflies website, emailed to the members at least a week before each meeting, and announced on the SV Fireflies Facebook group.

2.3.3 Officer Meetings

The Officers of the Chapter will meet at least once per year to plan upcoming meeting topics and locations, and to discuss organizational items of interest to the Chapter. The President shall schedule Officer Meetings at least two weeks in advance via email notification to the Officers. A quorum of at least 4/6 Officers shall be present at these meetings for decisions to be incorporated into the Chapter's activities.

Section 2.4 Communications

Silicon Valley Fireflies members' contact information is to be used solely for Fireflies business. No solicitation will be allowed.

Article III. Voting

Section 3.1 Voting

All Members whose dues are current will have one vote.

3.1.1 Voting methods

Voting may occur via presence at business meetings, via email or written mail or fax, or other means designated by the Members from time to time.

3.1.2 Voting Quorum

Voting must include at least two thirds of the Members in order to carry.

3.1.3 Vote Carry

A simple majority will carry a vote except as especially designated elsewhere in these Articles.

Article IV. Officers, Elections

Section 4.1 Officers

The Officers of the Organization shall be President, Vice President, Treasurer and Secretary. All Officers will be Members of the International Society of Glass Beadmakers.

4.1.1 Terms of Office

All Officers will serve for two years, beginning in the January immediately following elections.

4.1.2 Term Limits

There are no term limits for Officers.

4.1.3 Removal of Officers

Officers may be removed by vote of the Members.

4.1.4 Mid-term Replacement of Officers

Replacement of any Officer removed or resigning before their term is expired will be by vote of the Members.

Section 4.2 President

The President will be the presiding Officer at all meetings, and will have general responsibility to supervise the affairs of the Organization, and will sign letters or documents needed to carry out the will of the Organization. The President will certify to the Members that the Treasurer's reports have been reviewed and appear accurate. The President will work with the Website and Marketing Managers to update the Website and Facebook sites with new meeting information following the Officer meetings.

Section 4.3 Vice-President

At the request of the President or in the event the President is otherwise unable to fulfill Organization duties, the Vice-President shall fulfill those duties until the current President is able to resume duties, or a new President can be elected by the Members.

Section 4.4 Secretary

The Secretary will prepare the records of the Organization and will make those records available to the Members. At a minimum, the records will include the minutes of all meetings. New member information will be collected using a Vertical Response widget on the SV Fireflies website. Meeting minutes will be made available as a PDF download from the SV Fireflies website.

Section 4.5 Treasurer

The Treasurer will have custody and control of Organization funds, subject to and limited by the will of the Members. The Treasurer will maintain good and accurate reporting on sources and uses of funds and present an accounting of those funds accompanied by supporting documents. The reports and documents will be made

available to the Members at regularly scheduled meetings and within a reasonable amount of time following any verbal or written request for review.

Section 4.6 Marketing Manager

The Marketing Manager will maintain and update SV Fireflies news and announcements (e.g. upcoming meeting information) on Facebook, ISGB and other flameworking forum sites. The Marketing Manager will submit press releases for SV Fireflies public events or other newsworthy events and happenings.

Section 4.7 Website Manager

The Website Manager will maintain and update SV Fireflies website with news, announcements (e.g. upcoming meeting information), blog entries, photos, etc. The Website Manager will invite and solicit blog entries and news items from the Members.

Article V. Sources of Funds, Uses of Funds

Section 5.1 Sources of Funds

Funds will be made available from Membership dues, Membership assessments and fundraising activities as determined by the Membership.

Section 5.2 Uses of Funds

Funds will be used to further the purpose of the Organization and shall be designated for those uses at the will of the Members.

Article VI. Contracts, Promissory Notes, and Other Indebtedness

Section 6.1

No Officer or Member shall have the right to make a promise of payment or otherwise create any binding agreement on behalf of the Organization unless:

6.1.1

The Membership votes for a use of funds.

6.1.2

Funds are available to fulfill the obligation.

6.1.3

The Treasurer restricts those funds from other uses.

Chapter expenditures under \$100 shall require a majority vote of the six Officers. Expenditures over \$100 will require a regular vote online or at a chapter meeting for approval.

Article VII. Dissolution, Satisfaction of Debts, Final Distribution of Funds

Section 8.1 Dissolution

The Organization will be dissolved by vote of the Members.

Section 8.2 Satisfaction of Debts

All duly incurred debts or obligations of the Organization will be fulfilled from existing funds or other acceptable means voted by the Members prior to final dissolution of the Organization.

Section 8.3 Final Distribution of Funds

Any remaining funds after satisfying any and all indebtedness or obligations will be distributed to a qualifying 501(c)(3) Organization designated by vote of the Membership.

Article XIX. Amendments

Section 9.1

These Articles may be amended from time to time by vote of the Members.